

NIRSA Member Network

Regional Student Leader

Position Description/Qualifications

NIRSA: Leaders in Collegiate Recreation is a dynamic organization committed to be recognized internationally as the leader in recreation within higher education, dedicated to excellence in student and professional development, education, research, and standards. The Member Network is the Association's primary vehicle for regional recruitment, retention and engagement of campus recreation professionals and students, as well as communication, member representation, networking, and student/professional development.

Election Process and Term of Office:

The NIRSA member serving as the Regional Student Leader is elected by majority vote of the student members in the corresponding region. The term of the appointment is one year, beginning May 1.

Responsibilities of the Position:

The Regional Student Leader's primary goal is promoting and facilitating student engagement within the region. Duties and functions that contribute to this goal include, but are not limited to, the following:

- **Regional Responsibilities**

- Promote and encourage student engagement in NIRSA within state and regional networks.
- Develop annual goals and implementation plan with regional student leadership team.
- Provide leadership and guidance to state/provincial student leaders; communicate goals and responsibilities, monitor progress and work through challenges.
- Appoint or facilitate elections for State/Provincial Student Leaders as required by the documented regional elections process.
- Assist with planning for regional events; provide support to regional Student Lead On planning committee.
 - **Event planning responsibilities will vary by region*

- **Association Responsibilities**

- Articulate and promote NIRSA's mission and the value of membership.
- Work in conjunction with the corresponding Regional Representative to advance the goals of NIRSA and create engagement opportunities.
- In collaboration with the student leadership team, promote student involvement and engagement throughout the association.
- Collaborate with the National Student Leader, Student Leadership Team and NIRSA staff to plan and facilitate student networking and engagement events at the annual conference.
- Collaborate with corresponding Regional Representative to plan and host Regional Meetups at the Annual Conference. Facilitate connection sessions virtually or at state/provincial and regional conferences throughout the year.
- Collaborate with the Student Leadership Team to achieve the student-specific tactics in NIRSA's Strategic Plan.
- Actively participate in all conferences attended by volunteering, presenting, and/or speaking.
- Participate in Member Network leadership transition sessions held prior to the end of the previous leadership year.
- If deemed necessary, advise and assist the NIRSA Student Leader in communicating, through the Member Network Chair or Board Liaison, any requests for action to the Board of Directors.

- **Monthly Responsibilities**

- Actively participate in Member Network monthly videoconference meetings
- Actively participate in Student Leadership monthly videoconference meetings.

- Collaborate with the Regional Representative and State/Provincial Representatives to keep regional website and newsletters fresh and relevant.

To fulfill these responsibilities, the Regional Student Leader is expected to represent member interests at the Annual Conference and Regional Conference in their Region. Additional travel may be deemed necessary, if time, funding, and interest are available, to accomplish goals set by the Member Network. Optional events may include State/Provincial Workshops or the Emerging Recreational Sports Leaders (ERSL) Conference

Travel, Time & Funding Requirements

- Approximately 8-10 hours/month will be required for NIRSA-related responsibilities. Peak times include August-November and February-April.
- Travel requirements include:
 - Member Network leadership meeting (3 days) typically held in May/June at the upcoming Annual Conference host location.
 - Regional conference or state/provincial workshop in the corresponding region.
 - Member Network meeting prior to Annual Conference, typically the day before the pre-conference events. Incoming student leaders will be invited to pre-conference meetings for the Member Network, but travel funding does not begin until the term starts on May 1. Attendance is not required for incoming student leaders.
- To accomplish the duties involved with serving as a Regional Student Leader, appropriate funding within the NIRSA annual operating budget will be available. *
 - Covered by NIRSA:
 - Registration for the Annual Conference taking place during the Regional Student Leader's term (paid for directly by NIRSA)
 - Expenses for in-person Summer Onboarding Meeting
 - Flights and hotel accommodations are paid for directly by NIRSA
 - Per diem and ground transportation are reimbursed
 - Expenses for regional conference, regional student lead-on, and/or state/provincial workshop attendance (annual allowance per region)
 - Registration and flights are paid for directly by NIRSA
 - Hotels, per diem, and ground transportation are reimbursed
 - Access to videoconferencing account
 - Covered by the Regional Student Leader's institution:
 - Travel/hotel/per diem expenses for the Annual Conference taking place during the Regional Student Leader's term
 - Minor office supplies/incidentals

*Funding for required Member Network travel is available through NIRSA's operating budget. No one should be deterred from serving due to lack of financial support from their institution. If funding expectations are a deterrent to running for this position, please reach out to Director of Membership & Leadership, [Sarah Leskovec](#).

Professional Development

Service on the Member Network is one of many leadership opportunities in NIRSA. Member Network representatives have the opportunity to develop valuable professional skills in areas such as leading with influence, decision making, problem solving, conflict management and relationship building.

Minimum Qualifications:

- Any NIRSA student member in good standing at the time of the election is eligible to serve as the Regional Student Leader.
- Student must be in good academic standing as defined by their institution.
- Must obtain institutional support
 - An elected individual is required to maintain their student status during a minimum of the fall term after they are elected to office. They must continue to be a NIRSA member throughout their term of office.