

NIRSA Outstanding Facilities Award Application

APPLICATION DEADLINE: November 16, 2021

Please review all the eligibility requirements at <https://nirsa.net/nirsa/awards/outstanding-facilities-award/> before you prepare your application. We recommend that you review all the requirements of the Outstanding Facilities Award Application and gather the necessary resources before beginning.

The most successful applications are completed with representation from both the institution and the architectural firm or representative. Information regarding the construction project details and the impact on recreational programs and services should be combined to provide a well thought out, collaborative application.

To be eligible for the 2022 NIRSA Outstanding Facilities Award:

- * Applicants must be a current NIRSA Institutional Member.
- * Project must be new construction or an expansion/renovation.
- * Project must have been opened between November 1, 2019 and October 31, 2021.
- * Indoor and Outdoor submissions will be accepted each year.
- * Recreation Department must be the main member of the facility.

Facilities that have won the award in the past are now eligible to apply for the award again but must meet all general eligibility standards above as well as the following criteria:

- * The facility must be at least 10 years removed from winning the award previously.
- * If the project is a renovation, approximately 50% of the original space must be affected and the renovation must show significant change to the space. Significant change should be addressed in the executive summary, including information about the change/benefit to the program and details about what the renovation added to the space that was not previously available.
- * If no renovation is done, the project must include an expansion of approximately 50% of the square footage of the original facility.

As you are completing the application if you have any questions, please contact Kristin DeAngelo, NIRSA Facilities Award Committee Chair, kldurant@uark.edu, any member of the NIRSA Outstanding Facilities Award Committee (<https://nirsa.net/nirsa/portfolio-items/lead-outstanding-facilities-awards/?portfolioCats=465>) or NIRSA Member Relations Manager, Sarah Leskovec, sarah.leskovec@nirsa.org.

Any files that are uploaded will be shared outside of the organization they belong to.

* Required

Required Application Specifications

Completed application and nonrefundable \$275 application fee must be submitted by November 16, 2021.

As part of the online application submission, each applicant must provide a written Executive Summary or URL where an Executive Summary can be viewed. URLs must remain active through May 2022. Do not send other materials including photos or executive summary via email.

*URL can include a Dropbox link, access to a Google Drive with files or website. Please make sure pictures are individually uploaded for marketing usage.

All images must be clearly labeled.

Digital photographs must include, but are not limited to, one photo of each of the following:

- ** Each activity space
- ** Building Exterior
- ** Primary Entrance
- ** Ancillary spaces
- ** Lounges

Do not send additional materials including photos or executive summary by mail.

NOTE: Website and photographs should be considered a medium for storage and sharing of information. Application evaluation will be based on materials submitted, not creative components of the website or photographs themselves. Please be as thorough with the application and submission process. Committee members who evaluating the applications will only use the website you create, photos you provide, and information on this application to help with making their award selections.

Executive Summary

Please include an Executive Summary detailing your project and why/how it is worthy of a NIRSA Outstanding Facilities Award. The summary should be limited to 1,000 words. To make the document as reader-friendly as possible, please format your Executive Summary to include headings for the criteria listed below.

The summary must address the following topic areas which are used to evaluate and score the applications:

*We have provided two options to share your Executive Summary. You can create a document with the information below or provide a link to a website. You are not required to do both. You can also upload any additional photos/images.

1. Recreation facilities relationship to your campus master plan and mission demonstrating the value of campus recreation on your campus.
2. Intended and actual impact to your recreation program. Please provide statistical data or a detailed explanation to explain the impact.
3. Relationship between facility design and staffing. Specifically intentional facility design as it relates to supervision and staff.
4. Facility Functionality.
5. Use of technology and how it benefits the customer, staff and/or budget.
6. Innovative, inclusive or sustainable features. Including but not limited to LEED Rating, green features, unique construction methods/materials/design.

1. Executive Summary Document

Files submitted:

2. URL for the website with additional materials or website that contains the Executive Summary.

3. Additional Photos or Images (Optional)

Files submitted:

Primary Contact Information

4. Name (First and Last) *

5. Job Title *

6. Institution/Organization *

7. Phone *

8. Email *

9. Campus Recreation Website

Consent
&
Release

NIRSA Outstanding Facilities Awardees will be prominently displayed on the NIRSA website. Images and other materials submitted as part of this application may also be used for educational purposes, NIRSA member reference, as well as for other NIRSA promotions and communications.

By submitting this application form, you grant NIRSA the nonexclusive right to copy, use and distribute all photographs, images, and other materials (including names of individuals, institutions, and companies) provided as part of this application, in part or in their entirety, for the purposes outlined above. You waive the right to inspect or approve use of your application materials and acknowledge that you have permission to use all images and materials contained in your application.

10. Please acknowledge your understanding of these conditions before proceeding. *

Mark only one oval.

I understand

Contact
Information for
School

Please list key personnel who can speak about project/facility should questions arise regarding application
(e.g. Director, Associate Director of Facilities, Facility Operations, Facility Manager)

11. Name (First and Last) *

12. Job Title *

13. Phone *

14. Email *

Architectural Firm

If the project is chosen as a NIRSA Outstanding Facilities recipient the Architectural firm will receive a complimentary award spire from NIRSA.

15. Firm Name *

16. Contact Name (First and Last) *

17. Address

18. City

19. State

20. Zip

21. Phone *

22. Email *

23. Website *

Additional Architectural or Consulting Firm*

Complete if applicable.

24. Firm Name

25. Contact Name

26. Address

27. City

28. State

29. Zip

30. Phone

31. Email

32. Website

33. ***Additional Architectural or Consulting Firm Recognition ***

Additional Architectural or Consulting Firms who contribute to an Award-winning project will be recognized on the NIRSA website and in other promotional materials; these firms also have the option to purchase an award spire. If your facility is selected as an Award recipient, are you interested in purchasing an additional spire?

Mark only one oval.

Yes

No

General Contracting Company**

34. Company Name

35. Contact Name

36. Address

37. City

38. State

39. Zip

40. Phone

41. Email

42. Website

43. ****General Contractor Recognition ***

General Contractors who contribute to an Award-winning project will be recognized on the NIRSA website and in other promotional materials; these firms also have the option to purchase an award plaque. If your facility is selected as an Award recipient, are you interested in purchasing an additional plaque?

Mark only one oval.

Yes

No

General Facility Information

44. Name of Facility *

This is how it will appear in promotions and awards if selected as a winning facility.

45. Total Gross Sq. Footage (sum of all areas on all floors) *

46. Net Sq. Footage (total square footage of all rooms/areas on a floor) *

47. Eligible Facility Users

(i.e. students, faculty, staff, paid members, alumni, retired staff/faculty, community)

48. Program Utilization (% of total)

Mark only one oval per row.

	0-10%	11-20%	21-30%	31-40%	41-50%	51-60%	61-70%	71-80%	81-90%
Campus Recreation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Academics	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Athletics	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

49. What are the average total daily visits to this facility? *

Type of Construction

50. Type of Construction (Please complete the appropriate section below based on type of project) *

Mark only one oval.

- New Construction *Skip to question 51*
- Complete Renovation *Skip to question 52*
- Partial Renovation *Skip to question 54*
- Expansion *Skip to question 56*

New Construction

51. Date Opened (Month/Year)

Skip to question 58

Complete Renovation

52. Date Opened (Month/Year)

53. Original Construction (Month/Year)

Skip to question 58

Partial Renovation

54. Date Opened (Month/Year)

55. Original Construction (Month/Year)

Skip to question 58

Expansion

56. Date Opened (Month/Year)

57. Original Construction (Month/Year)

Skip to question 58

Construction Funding Information

58. Total Construction Cost (Excluding land and design fees) *

59. Total Furnishings and Equipment Costs

Funding Sources

60. Debt/Financing

61. Gifts

62. Capital

63. Student Fees

64. Student Referendum

65. Grants

66. Other

67. Funding Total

Entry Fee &
Payment
Information

You will receive payment information once you've submitted your application. Below please provide the name, phone number, and email of who to contact should we have any questions regarding your payment.

68. Contact Name for any payment questions *

69. Email *

70. Phone *

Application Checklist

The following is required for a complete application:

71. Application must include: *

Check all that apply.

- Completed Online Application
- Uploaded Executive Summary or provided web link (Addressing the specific criteria on Page 3).
- Uploaded Additional Photos on Page 3. (Optional)
- Payment of \$275 (You'll see additional information regarding payment after you click submit)

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