



# NIRSA Outstanding Facilities Award Application

Please review all the eligibility requirements at [www.nirsa.org](http://www.nirsa.org) (<https://nirsa.net/nirsa/awards/outstanding-facilities-award/>) before you prepare your application. We recommend that you review all the requirements of the Outstanding Facilities Award Application and gather the necessary resources before beginning.

The most successful applications are completed with representation from both the institution and the architectural firm or representative. Information regarding the construction project details and the impact on recreational programs and services should be combined to provide a well thought out, collaborative application.

To be eligible for the 2021 NIRSA Outstanding Facilities Award:

- \* Applicants must be a current NIRSA Institutional Member.
- \* Project must be new construction or an expansion/renovation.
- \* Project must have been opened between November 1, 2018 and October 31, 2020.
- \* At least 50% of the facility's net square footage must be intended for recreational sports.
- \* Preference will be given to construction projects valued at or above \$2 million (excluding design and land fees)

As you are completing the application if you have any questions, please contact Kristin DeAngelo, NIRSA Facilities Award Committee Chair, [kldurant@uark.edu](mailto:kldurant@uark.edu), any member of the NIRSA Outstanding Facilities Award Committee (<https://nirsa.net/nirsa/portfolio-items/lead-outstanding-facilities-awards/?portfolioCats=465>) or NIRSA Member Relations Manager, Sarah Leskovec, [sarah.leskovec@nirsa.org](mailto:sarah.leskovec@nirsa.org).

The name and photo associated with your Google account will be recorded when you upload files and submit this form.

## Required Application Specifications

Completed application and nonrefundable \$275 application fee must be submitted by November 16, 2020.

As part of the online application submission, each applicant must provide a written Executive Summary or URL where an Executive Summary can be viewed. URLs must remain active through May 2021. Do not send other materials including photos or executive summary via email.

\*URL can include a Dropbox link, access to a Google Drive with files or website. Please make sure pictures are individually uploaded for marketing usage.

All images must be clearly labeled.

Digital photographs must include, but are not limited to, one photo of each of the following:

- \*\* Each activity space
- \*\* Building Exterior
- \*\* Primary Entrance
- \*\* Ancillary spaces
- \*\* Lounges

Do not send additional materials including photos or executive summary by mail.

NOTE: Website and photographs should be considered a medium for storage and sharing of information. Application evaluation will be based on materials submitted, not creative components of the website or photographs themselves. Please be as thorough with the application and submission process. Committee members who evaluating the applications will only use the website you create, photos you provide, and information on this application to make their decisions.

## Executive Summary

Please include an Executive Summary detailing your project and why/how it is worthy of a NIRSA Outstanding Facilities Award. The summary should be limited to 1,000 words. To make the document as reader-friendly as possible, please format your Executive Summary to include headings for the criteria listed below.

The summary must address the following topic areas which are used to evaluate and score the applications:

\*We have provided two options to share your Executive Summary. You can create a document with the information below or provide a link to a website. You are not required to do both. You can also upload any additional photos/images.

1. Recreation facilities relationship to your campus master plan and mission demonstrating the value of campus recreation on your campus.
2. Intended and actual impact to your recreation program. Please provide statistical data or a detailed explanation to explain the impact.
3. Relationship between facility design and staffing. Specifically intentional facility design as it relates to supervision and staff.
4. Facility Functionality.
5. Use of technology and how it benefits the customer, staff and/or budget.
6. Innovative, inclusive or sustainable features. Including but not limited to LEED Rating, green features, unique construction methods/materials/design.

### Executive Summary Document

[↑ Add file](#)

URL for the website with additional materials or website that contains the Executive Summary.

Your answer

### Additional Photos or Images (Optional)

[↑ Add file](#)

## Primary Contact Information

Name (First and Last) \*

Your answer

Job Title \*

Your answer

Institution/Organization \*

Your answer

Phone \*

Your answer

Email \*

Your answer

Campus Recreation Website

Your answer

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## Consent & Release

NIRSA Outstanding Facilities Awardees will be prominently displayed on the NIRSA website. Images and other materials submitted as part of this application may also be used for educational purposes, NIRSA member reference, as well as for other NIRSA promotions and communications.

By submitting this application form, you grant NIRSA the nonexclusive right to copy, use and distribute all photographs, images, and other materials (including names of individuals, institutions, and companies) provided as part of this application, in part or in their entirety, for the purposes outlined above. You waive the right to inspect or approve use of your application materials and acknowledge that you have permission to use all images and materials contained in your application.

Please acknowledge your understanding of these conditions before proceeding.

\*

I understand

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## Contact Information for School

Please list key personnel who can speak about project/facility should questions arise regarding application  
(e.g. Director, Associate Director of Facilities, Facility Operations, Facility Manager)

Name (First and Last) \*

Your answer

Job Title \*

Your answer

Phone \*

Your answer

Email \*

Your answer

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## Architectural Firm

If the project is chosen as a NIRSA Outstanding Facilities recipient the Architectural firm will receive a complimentary award spire from NIRSA.

Firm Name \*

Your answer

Contact Name (First and Last) \*

Your answer

Address

Your answer

City

Your answer

State

Your answer

Zip

Your answer

Phone \*

Your answer

Email \*

Your answer

Website \*

Your answer

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## Additional Architectural or Consulting Firm\*

Complete if applicable.

Firm Name

Your answer

Contact Name

Your answer

Address

Your answer

City

Your answer

State

Your answer

Zip

Your answer

Phone

Your answer

Email

Your answer

Website

Your answer

### \*Additional Architectural or Consulting Firm Recognition \*

Additional Architectural or Consulting Firms who contribute to an Award-winning project will be recognized on the NIRSA website and in other promotional materials; these firms also have the option to purchase an award spire. If your facility is selected as an Award recipient, are you interested in purchasing an additional spire?

Yes

No

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Company Name

Your answer

Contact Name

Your answer

Address

Your answer

City

Your answer

State

Your answer

Zip

Your answer

Phone

Your answer

Email

Your answer

Website

Your answer

**\*\*General Contractor Recognition \***

General Contractors who contribute to an Award-winning project will be recognized on the NIRSA website and in other promotional materials; these firms also have the option to purchase an award plaque. If your facility is selected as an Award recipient, are you interested in purchasing an additional plaque?

Yes

No

## General Facility Information

### Name of Facility \*

This is how it will appear on award plaques and spires for winning facility.

Your answer

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### Total Gross Sq. Footage (sum of all areas on all floors) \*

Your answer

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### Net Sq. Footage (total square footage of all rooms/areas on a floor) \*

Your answer

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### Eligible Facility Users

(i.e. students, faculty, staff, paid members, alumni, retired staff/faculty, community)

Your answer

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### Program Utilization (% of total)

0-10% 11-20% 21-30% 31-40% 41-50% 51-60% 61-70% 71-80% 81-90%

Campus Recreation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Academics	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Athletics	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### What are the average total daily visits to this facility? \*

Your answer

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## Type of Construction

Type of Construction (Please complete the appropriate section below based on type of project) \*

Choose 

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## New Construction

Date Opened (Month/Year)

Your answer

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## Complete Renovation

Date Opened (Month/Year)

Your answer

Original Construction (Month/Year)

Your answer

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## Partial Renovation

Date Opened (Month/Year)

Your answer

Original Construction (Month/Year)

Your answer

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## Expansion

Date Opened (Month/Year)

Your answer

Original Construction (Month/Year)

Your answer

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## Construction Funding Information

Total Construction Cost (Excluding land and design fees) \*

Your answer

Total Furnishings and Equipment Costs

Your answer

Funding Sources

Debt/Financing

Your answer

Gifts

Your answer

Capital

Your answer

Student Fees

Your answer

Student Referendum

Your answer

Grants

Your answer

Other

Your answer

Funding Total

Your answer

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## Entry Fee & Payment Information

You will receive payment information once you've submitted your application. Below please provide the name, phone number, and email of who to contact should we have any questions regarding your payment.

Contact Name for any payment questions \*

Your answer

Email \*

Your answer

Phone \*

Your answer

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## Application Checklist

The following is required for a complete application:

### Application must include: \*

- Completed Online Application
- Uploaded Executive Summary or provided web link (Addressing the specific criteria on Page 3).
- Uploaded Additional Photos on Page 3. (Optional)
- Payment of \$275 (You'll see additional information regarding payment after you click submit)

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[Submit](#)