Tips for Passing ACE Certification Exams

NIRSA has teamed up with the American Council on Exercise (ACE) to provide quality training and educational opportunities for its members. This alliance with ACE provides access to a variety of certifications at a rock-bottom price. NIRSA members receive a 20 percent discount on all ACE certifications.

ACE recommends the following list of activities to increase your chances of success when taking your certification exam:

• Rely on hands-on experience. Exam questions require candidates to apply their working knowledge and experience to situations similar in the field. ACE recommends some quality, hands-on experience before taking the exam.

• Review the exam content outline found in the appendix of each ACE manual; it has the specific objectives used to write exam questions.

• Review other industry resources. ACE updates its certification exams frequently to reflect the latest scientific findings and professional guidelines. It is important to stay up-to-date on the most current information.

• Attend an Exam Preparation Program. If you want to add an interactive component to your study, consider attending an ACE-approved Exam Preparation Program taught by ACE-approved educators.

Additional resources for passing ACE certification exams are at www.acefitness.org. To find out how to ACE-certify your fitness staff, contact Customer Service at the American Council on Exercise, (800) 825-3636 to take advantage of your NIRSA member discount.

NIRSA members were sent a packet with an official membership card for the NIRSA/ACE university program, vouchers for preferred pricing on certification exams, and detailed information about ACE certification, fitness resources and the host facility program.

To become a member of NIRSA and take advantage of these benefits, contact NIRSA at (541) 766-8211.

NIRSA Membership in CHEMA Approved

NIRSA recently joined CHEMA (The Council of Higher Education Management Associations), an informal voluntary assembly of thirty management-oriented higher education associations in the U.S. and Canada.

“By sharing information, comparing experiences, and working collectively on projects of shared interest, CHEMA members maximize their resources and can create substantial benefits for the colleges and universities they represent,” says NIRSA Executive Director Kent Blumenthal.

CHEMA originated from a group of association executives who attended the NACUBO (National Association of College and University Business Officers) annual meeting in the late 1960s. CHEMA operates from the NACUBO office in Washington, DC.
NIRSA Institutional Member Showcase in San Antonio

NIRSA institutions now have the opportunity to showcase their programs at the Recreational Sports Exposition in San Antonio, April 11-13, 2002.

For a minimal investment, you can exhibit at the Recreational Sports Exposition where you will:

- Generate exposure for your institution, degree programs, recreational sports programs and facilities.
- Recruit for professional positions.
- Recruit top-notch students.
- Host alumni gatherings.

According to one of last year’s institutional exhibitors: “This was a great opportunity to promote our academics, facilities and programs to prospective students, and it worked!” says Rita Mathews, with the Campus Recreation Department at Ohio University.

**Institutional Member Rate:** $575  
**Nonmember Rate:** $675

The exhibit fee includes the employer fee for Career Opportunities Center at no cost (up to a $150 in value).

Contact NIRSA Exposition & Advertising Manager, Carole Hobrock, for more information: carole@nirsa.org, (541) 766-8211 or fax (541) 766-8284.

Exhibitors: Get Wet in San Antonio

How do you feel about splashing your name all over everything in San Antonio?

For a small investment, you get visibility at the Recreational Sports Exposition in San Antonio, April 11-13, 2002 by sponsoring an item such as Quick Byte, official conference materials, social activities and more.

**Sponsors receive:**
- Recognition in NIRSA Know
- Recognition in Recreational Sports & Fitness magazine
- Recognition on the NIRSA website
- Banners/signage

We are open to any suggestions on how to make your products and services more visible!

Contact NIRSA Exposition & Advertising Manager, Carole Hobrock, for more information: carole@nirsa.org, (541) 766-8211 or fax (541) 766-8284.

Awards to Recognize Excellence in Marketing Communications

The field of marketing has become a major part of NIRSA member institutions’ roles on a campus. Marketing is defined as a process that focuses on the customer, with outcomes that provide service to the customer. An integral part of that process is marketing communications.

The NIRSA marketing committee developed an awards program designed to focus on the outstanding marketing/advertisting materials published by NIRSA members. Additionally, the awards program will serve as an educational opportunity to the NIRSA membership on the quality of and opportunity for creative marketing ideas.

The awards program — Creative Excellence Awards — recognizes outstanding materials in graphic communications, new media, and comprehensive publication programs. There is also a student recognition category.

The Creative Excellence Awards are not based on the creations of the most expensive four-color piece or who has the biggest marketing budget. Each entry will be judged on the quality, creativeness, and design of the information presented, and how well the marketing communication materials accomplished their goals. Entry forms and information may be found at www.nirsa.org or by calling the NIRSA National Center at (541) 766-8211.

Aquatics Symposium a Success

According to all of the positive evaluations, the first-ever NIRSA Aquatics Symposium held at Texas A&M in October was an outstanding success. There were 75 attendees at the two-day symposium, and 39 who attended the preconference Aquatic Facility Operator course.

The two presentations given by featured speaker Dr. Tom Griffiths from Penn State University were well received. One was titled, the “Seven Deadly Sins of Aquatic Facilities,” and the other was “5-minute Scanning Strategy for Lifeguards.”

The Aquatics Roundtable provided a format for attendees to discuss the symposium, as well as to make recommendations for future topics and sites. From this informal discussion, the consensus was: that October proved to be a good month for a symposium; it should be offered every other year; and it might include some type of certification component.

NIRSA appreciates all of the work that staff at Texas A&M University, and the Symposium Committee (Chris Denison-University of Northern Iowa, Charles Logan, Texas A&M, and Gary Pogcharian-University of Tennessee) did to make this new symposium a success. It particularly appreciates the engraved plaque it received from this committee. The plaque, which lists every Aquatic Committee Chair since 1985 and has room for future updates, will be proudly displayed at the NNC.

The Essential Companion for Recreational Sports Professionals

The 2002 Recreational Sports Directory is on sale this fall to professional and student members for $40 ($150 for Associate Members). Take the 10 percent discount if you order 10 or more copies. Contact the NIRSA National Center for an order form or order directly from the publications section of the NIRSA website.
Candidates for President-Elect

Robert Fox
Robert Fox, CRSS, a 26-year member of NIRSA, has been the Associate Director of Recreational Sports at the University of Michigan, Ann Arbor since 1985. Robert’s other professional experience includes seven years at East Carolina University, serving six years as Assistant Director of Intramural Recreation, and one year as Acting Director. He worked four years at the University of Wisconsin-Madison in the positions of Program Assistant of Intramurals-Recreation, Assistant Director of Intramurals-Recreation, and Director of Club Sports, including one year as the Acting Director.

At the University of Wisconsin-Madison, Robert earned both his Master’s in Physical Education with an emphasis in Intramural/Recreation and Administration, as well as a Bachelor’s in Physical Education.

Robert has served NIRSA in a variety of capacities including:
- Coordinator/Workshop Host, MIRSA State Workshops, 1986, 1993, 2001
- Michigan State NIRSA Director, 1995-1997
- Coordinator/Presenter NIRSA Pre-Conference Workshop, 1988
- State Director, North Carolina “NIRSA” from 1980-1985

Sid Gonsoulin
Sid Gonsoulin, CRSS, 32-year member of NIRSA, attended his first National Intramural Association Conference as a student in 1970. He has been the Director of Recreational Sports at The University of Southern Mississippi for the past 17 years. Before that, Sid was the Director of Campus Recreation at the University of Nebraska at Omaha (1978-1985); Chair of the Department of Recreation, School of Health, Physical Education and Leisure Services; Assistant Professor, Oklahoma State University (1976-1978); Assistant Director of the Colvin Center in the School of Health at Oklahoma State University (1973-1976).

His educational background includes a Master’s in College Business Management from the University of Nebraska, a Master’s in Recreation Administration from Louisiana State University, and a dual Bachelor’s in Health, Physical Education and Leisure Studies and Zoology from Louisiana State University.

Sid currently serves as NIRSA Region II Vice President. In addition, he has served NIRSA as:
- Board of Directors liaison to NIRSA Planning Principles of Recreation Facilities Task Force (2000-present)
- NIRSA’s Strategic Marketing Plan work team (2001-present)
- NIRSA’s Facilities work team (2001-present)
- Host of several regional and state events including: Nebraska State Workshop/Flag Football Tournament (1982-85); Mississippi/Alabama State NIRSA Workshop (2001); and the NIRSA/MRPA Region II Convention & Trade Show (Biloxi, MS-1997)
- Sid is the recipient of the Region II Award of Merit (1998) and is twice the recipient of NIRSA’s Distinguished Service Award (1983 & 1989).

Absentee Ballots Procedure

Professional Members
Professional members of NIRSA not attending the Annual Business Meeting (April 11) and their respective Annual Regional Meeting (April 10) of the 2002 NIRSA Annual Conference in San Antonio, may request an absentee ballot from the NIRSA National Center. Ballots for president-elect and regional vice presidents (regions II, IV, and VI) will be mailed to professional members who request them beginning February 25, 2002, and to be included in the final count, must be returned by mail by April 1, 2002.

Requests for absentee ballots must be made in writing (mailed, faxed, or emailed) and should be submitted to: NIRSA National Center, Attention: Absentee Ballot, 4185 SW Research Way, Corvallis, OR 97333-1067; fax (541) 766-8284; email: nirsa@nirsa.org

Professional or student members who return an absentee ballot and then attend the Annual Business Meeting and/or their respective Annual Regional Meeting, or the Annual Student Business Meeting, must notify the Chair of the Nominations & Elections Committee of their presence at the meeting(s).
Candidates for Region II Vice President

**Eric Nickel**
Eric Nickel, a 17-year member of NIRSA, received his Master’s of Arts in Sports Management from Ohio State University and his Bachelor’s of Science Business Management from SUNY at Plattsburgh. For the past six years, he has been the Director of University Recreation at James Madison University, where he was responsible for the construction and development of the institution’s award-winning recreation center. Eric also provides leadership to the 18 full-time employees, and more than 200 part-time employees within the department, as well as administers the department’s fiscal resources of more than $4 million annually.

Eric’s previous employment includes serving as Director of University Recreation at Ferris State University from 1988-1995, and Assistant Director of Campus Recreation at the University of North Carolina from 1985-1988.

Eric has served NIRSA in a variety of capacities including:
- Co-Chair and host of the 1998 NIRSA National Facilities Symposium
- Faculty member of the 1999, 2000, and 2001 School of Recreation Sport Management, Chair in 2001
- Chair and consultant for the NIRSA Facilities Committee
- Served on a wide range of NIRSA committees including: Basketball Officiating and Career Opportunities; Student Professional Development; and facilities planning

Eric has also presented at numerous state, regional and national conferences and student development workshops.

**Eugene Sessoms**
Eugene Sessoms, a 21-year member of NIRSA, has served as the Director of Campus Recreation and an Instructor in the Department of Physical Education and Health at The College of Charleston since 1993. Eugene has been responsible for program development, operating budgets, facility management, club sports, and staff training of the university’s Campus Recreation program. Eugene has served The College of Charleston on a variety of committees including: Presidential Advisory; Academic Planning and Standards; and Facilities.

Eugene’s previous employment includes positions as Director of Intramurals from 1986-92 at The Catholic University of America, Aquatics Manager for Washington, DC area swim clubs, and as a graduate assistant in Campus Recreation, in the Department of Physical Education at The University of Maryland.

Eugene received his Master of Science in Physical Education from the University of Maryland, College Park in 1986, and a Bachelor of Science in secondary education from The College of Charleston in 1980.

Eugene has participated in NIRSA in a variety of capacities including:
- Participant NC/SC State Workshop
- Executive Institute
- School of Recreational Sports Management
- NIRSA Regional Conference presenter
- NIRSA National Conference presenter
- Maryland State Director

He has been an active high school basketball official since 1989, and has been an intercollegiate basketball official in the South Atlantic Conference since 1997.

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**2002 USA Team Tennis National Campus Championship**

The United States Tennis Association, NIRSA, and Intercollegiate Tennis Association will hold the third annual USA Team Tennis National Campus Championship on April 5-6, 2002, at the University of Texas at Austin. We extend an invitation to your Sport Club or Intramural Tennis Team to this co-rec team tennis event. For an information packet, contact Valerie McCutchan at NIRSA: valerie@nirsa.org.

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**Host Communications, NCAA Football: A Winning Team**

In September, NIRSA obtained a new sponsor for 2001 Regional Flag Football tournaments. Host Communications, a marketing company, secured benefits and sponsorship from NCAA Football for the 2001 NIRSA endorsed Regional Tournaments. The following schools hosted a regional competition:
- Ohio State University
- Arizona State University
- University of West Florida
- Cornell University
- University of North Carolina-Wilmington
- Baylor University
- University of Maryland

NCAA Football sponsorship dollars went to the operational expenditures, as best needed by tournament hosts. Please visit www.nirsa.net for results from the regionals.
Candidates for Region IV Vice President

John Campbell
John Campbell, a 22-year member of NIRSA, has been the Director of Campus Recreation at Southwest Texas State University since 1987. He is actively involved in the management of the department’s $3.25 million dollar budget, staff and facility supervision, and the development and implementation of the department’s comprehensive programs. John has also served as the Assistant Director of Recreational Sports and Coordinator of Youth Opportunities Unlimited at North Texas State University, and Assistant Director of Recreational Sports and Lecturer at the University of Maine, Orono Campus.

John earned his Master’s in Education Administration-Physical Education from the University of Wyoming and a Bachelor’s in Physical Education from California Polytechnic State University.

John has served NIRSA in many capacities including:
- State Director positions in Region I and IV
- Committee involvement including: Elections; Bylaws (chair); William Wasson Student Leadership (chair); Ethics; and National Conference Program
- Host of the first Region IV Student Lead-on
- Host of Region IV Emerging Minority Leaders Workshop for three years

He is active in the community, currently serving as Chair of the Board of Directors for the Boys and Girls Club of America in San Marcos, Texas, and he is a past member of the Board of Directors for the Hayes County Parks Advisory Board.

Lori Lynn
Lori Lynn, CRSS, a 16-year member of NIRSA, is currently the Director of Recreational Sports at Southeast Missouri State University where she is responsible for directing a comprehensive recreational sports program. She has held numerous other positions with the profession including: two years as Associate Director of Recreational Sports at Purdue University; eight years at the University of Illinois at Urbana-Champaign as Assistant Director; and two years at Wichita State University as Special Programs Coordinator.

She received her Master’s in Recreation Administration/Higher Education from Southern Illinois University in 1989, and a Bachelor’s in Recreation Administration from Southeast Missouri State University.

Lori has served NIRSA in a variety of capacities including:
- Region III Vice President 1997-1999
- Indiana Recreational Sports Association Conference Program Chair
- Member of several NIRSA committees and task forces such as: the Strategic Planning Implementation Task Force; Membership Recruiting Committee; Annual Conference Review Task Force; Leadership Development Task Force; Student Leadership Committee; Certification Committee, and others.
- Kansas and Illinois State Director
- Presenting at numerous National, Regional, and State conferences.

Lori is a three-time NIRSA Service Award-winner and is active in a variety of other community and civic activities.

Attention New NIRSA Members

Have you ever wondered what the CRSS at the end of a NIRSA members’ name means? It stands for Certified Recreational Sports Specialist. The certification was developed in 1982 to maintain a high level of professional competence in the field of recreational sports.

“CRSS is a means of identifying individuals who possess the necessary knowledge and expertise required in the recreational sports profession,” says NIRSA Education Program Coordinator Eileen Shufelt.

Members study, then take a certification exam that covers the following subjects required in entry-level positions: programming; management and operations; risk management and legal concepts; program evaluation; participants’ rights; history and philosophical foundations; and professional ethics.

The program promotes the educational standards set forth for recreational sports professionals and encourages professional growth and development. Members are urged to become certified, especially student and new members. “Certification develops a positive foundation for the profession,” says Shufelt.

Application materials and a list of potential testing sites/dates are available through the NIRSA Education Department and in the Members Only section at www.nirsao.org. All registration materials and supporting documents are due at NIRSA 30 days before the proposed testing date. Exams are offered at most NIRSA sponsored events, including the Annual Conference, state and regional conferences/workshops, and various symposia. Applicants must have served two years of continuous professional or student membership in NIRSA immediately prior to apply for certification.

CAS Blue Book Available

As a member of CAS (the Council for the Advancement of Standards in Higher Education), NIRSA members can now purchase the 2001 edition of The Book of Professional Standards for Higher Education. The 267-page volume commonly referred to as “The CAS Blue Book,” contains a section on recreational sports, and is a companion document to the Self-Assessment Guide. The publication includes four new standards and a revision:
1. Campus Information and Visitor Services
2. College Health Programs
3. Educational Services for Distance Learners
4. Lesbian, Gay, Bisexual, & Transgender Programs
5. A revision of the Career Services standards.

The Blue Book is available from CAS, One Dupont Circle, NW, Suite 300, Washington, DC 20036-1188, [CAS Federal ID No. 52-122-8597] for $35 including $6 or $30 each when ordering 10 or more (international addresses are $40 or $35 each for 10 or more copies). Institutional purchase orders are not accepted. American Express, Visa, and MasterCard orders are accepted. Call (202) 835-2272. A CD-ROM version of the 28 CAS Self-Assessment Guides on either PC or Macintosh formats is $125. Hard copies of individual functional area standards are $15 each. For more details, see www.cas.edu.
Rhonda Powers  
Rhonda Powers, CRSS, a 15-year member of NIRSA, has been the Assistant Director of Campus Recreation Services at Northern Arizona University since 1997. From 1990-1997, she held the position of Assistant Director of Recreation Programs and Facilities, and she started there as the Program Coordinator of Intramural Sports and Summer Activities from 1987-1990.

Rhonda supervises and participates in program development, coordination and growth, and the evaluation of the overall operation of the department that includes: Fitness/Wellness; Facilities Intramural Sports; Outdoor Adventure/Challenge Course; and Summer Youth Programs.

She earned her Bachelor’s in Fitness and Leisure Management from the University of Nebraska at Kearney and a Master’s in Health, Physical Education and Recreation from Northern Arizona University.

Rhonda has served NIRSA with the following contributions:
- From 1998–2000, NIRSA State Director
- From 1998–1999, NIRSA Family and Youth Programs committee member
- State Workshop Chair in 1998, 1999, and 2001
- NIRSA Marketing Symposium participant
- NIRSA School of Recreation Sports Management participant

Other professional memberships and positions include IDEA (International Association for Fitness Professionals); as a Certified Arizona Interscholastic Sports Official; and a Certified Northern Arizona University Challenge Course Facilitator.

Mirum Washington-White  
Mirum Washington-White, CRSS, an 11-year member of NIRSA, earned a Bachelor’s in Criminal Justice from Texas Christian Univ. in 1987, and has completed course work toward a Master’s in Rec. Administration.

Mirum has been on the staff at the Univ. of Arizona since 1990 serving in five positions. Currently the Asst. Dir.-Intramural Sports, Special Programs, and Judicial Affairs, his previous jobs include: Asst. Dir. of Intramural Sports Non-Credit Instruction; Special Programs and Judicial Affairs; Asst. Dir.-Intramural Sports and Sport Clubs; Asst. Dir.-Intramural Sports; and Coordinator of Intramural Sports. He began his rec career as a graduate assistant in intramural sports at the University of Maryland.

Mirum has actively participated in NIRSA in a number of ways including:
- Affirmative Action Committee Liaison
- Arizona State Workshop Coordinator
- From 1993-1999, Chair of the following committees: Emerging Rec Sports Leaders Conf.; Student Leadership and Academic Awards; Region VI Student Mentor Program; and Student Professional Development
- Committee member of: National Rec Sports Week; Co-Rec Sports and Extramural (2001); Host for the Collegiate Volleyball Sport Club Championships; Nominations and Elections; Annual Conf. Programs (1995)
- Co-coordinator Region VI Conference
- Tournament Dir. — Arizona Collegiate Invitational Flag Football Championships
- From 1996-1998, VP for Region VI
- From 1992-1994, State Director for Arizona
- Tournament Director for the Regional Basketball Championships since 1997

He is also actively involved in many campus and community events and has presented at numerous NIRSA, state, regional, and national functions.
• Active NIRSA Committee membership including Membership, Nominations & Elections, Professional Development, Public Relations, an ad hoc committee to study feasibility of State Association Affiliation with NIRSA, Fitness and Sport Club
• Participant at both the Executive Institute and School of Recreational Sports Management

Robert has presented at several of state, regional, and national NIRSA conferences and published a number of NIRSA Journal articles. In addition, from 1972-1997, he was an active official in football, basketball, baseball, volleyball, softball, and track and field.

GONSOULIN, continued from page N3

• Co-Chair of NIRSA National Facilities Symposium Program Committee (1998)
• Chaired NIRSA Facilities Committee (1983-1988)
• Chairperson, NIRSA’s Planning Principles for Recreation Facilities of the Future Task Force 1998-1999
• Chair of the first (1986), and committee member of the second (1996), NIRSA Outstanding Facilities Award Selection Committee
• Editor of the NIRSA Outstanding Sports Facilities, Volume I
• NIRSA Executive Institute participant

Among his many achievements, Sid has actively published in a variety of professional journals and received the NIRSA Journal Article of the Year Award (1998). His presentations and publications have included such topics as Strategic Marketing, Facility Planning, Programming, Operations and Management, Student Development, Risk Management, the Economic Impact of Recreational Sports, and Safe Sports Surfaces.

In 1999, Delta Tau Delta Fraternity named Sid the National Chapter Advisor of the Year. He has served for 16 years as Chapter Advisor for the Southern Miss Chapter of Delta Tau Delta. In 1997, he was named as the Southern Miss Administrator of the Year. That same year, the Mississippi Chapter of the Cystic Fibrosis Foundation named him Volunteer of the Year. In 1992, Sid was the Chair of the Southern Miss United Way Campaign. He currently serves as the Financial Steward of his church.


According to the U.S. Dept. of Health and Human Services, a substantial portion of all new infections occurs under age 25 because students are often involved in at-risk activities such as the misuse of alcohol, unprotected sex, multiple sexual partners and intravenous drug use. Those who work with young people can make a huge difference by targeting this age-group with prevention education. The most important HIV-related skills young people can learn are:

• How to make good decisions about sexual relationships.
• How to identify reasons for resisting pressures for unwanted sex or drugs.
• How to recognize, avoid, or leave a situation that might turn risky or violent.
• How to find access to confidential services.
• How to discuss protected sex when ready for sexual relationships.

The Following Ways Can Raise Awareness:

• Organize a red-ribbon week.
• Distribute fact sheets on lunch trays and tabletop displays in cafeterias/dining halls.
• Use the school newspaper to feature information on awareness.
• Hold an informal workshop on HIV/AIDS with compelling discussion questions.
• Hold a film festival featuring movies that deal with HIV/AIDS.
• Dedicate a bulletin board to AIDS awareness.
• Start a peer education program where students can educate other students.
• Distribute informational brochures to incoming freshman.

“We urge all NIRSA members to get involved in the fight against HIV/AIDS on their campuses,” says NIRSA Natural High Program Coordinator, Meg Kobe. If you hold an event or have an HIV/AIDS awareness program in general that she can highlight, contact her at meg@nirsa.org. For more information on World AIDS Day organization visit www.worldaidsday.org.
Foundation Board Renames Publication

At the October 2001 Foundation Board of Directors’ meeting in San Antonio, the board voted to change the name of the NIRSA Journal, to the Recreational Sports Journal, to broaden the publication’s appeal and expand the shared research.

The Recreational Sports Journal (RSJ), published by the Foundation, is a scholarly publication printed twice a year that covers a wide range of topics in the field of recreational sports. Articles in RSJ provide information in an intellectually stimulating and challenging way that expands the reader’s knowledge, and motivates him/her to implement the new information and/or encourage additional research on the subject material. The RSJ publishes a wide variety of scholarly subjects— theoretical, practical, technical, historical, philosophical, creative, or controversial. Research is presented from collegiate, public recreation, private and military settings. The articles cover a broad spectrum of topics pertinent to recreational sports, including: sports participation, administration and management, intramurals, aquatics, fitness, and wellness.

Editor Position is Open

NIRSA Foundation Board of Directors seeks an editor for the Recreational Sports Journal to serve a three-year term beginning May 1, 2002, and ending April 30, 2005.

Qualifications

Applicant must have been a member of NIRSA for at least two years including current membership year. Applicant must have substantial knowledge and experience in writing for journals, and be highly familiar with APA guidelines. A willingness to devote time to a long-term professional task is required. Familiarity with computers and a variety of software is required.

Responsibilities

• Coordinate two annual issues of RSJ with the volunteer Editorial Board and the NIRSA Managing Editor.
• Solicit manuscripts for publication.
• Receive manuscripts and correspond with prospective authors.
• Write an editor’s page for each issue (600-750 words).
• Oversee manuscript review and selection process, and send manuscripts out for review by the Editorial Board.
• Compile final edits, ensuring APA format is followed.
• Submit a typed list of authors’ addresses and contact information to NIRSA Managing Editor.
• Submit manuscripts as a hard copy, as well as on disk to NIRSA Managing Editor.
• Submit the priority of manuscripts for each issue to the NIRSA Managing Editor.
• Advise on layout as requested.
• Coordinate the selection of “Award of Excellence” for the best RSJ article that appeared in the most recent two-issue RSJ volume for NIRSA.
• Submit periodic progress reports as requested by the NIRSA Foundation Board of Directors.

Length of Appointment and Stipend:

The Editor will receive a $1,750 stipend plus $250 for office expenses each year of the appointment. Length of appointment is three years, reviewed annually, with option for continuation upon approval of the NIRSA Foundation Board.

Closing Date:

Applications must be postmarked by January 31, 2002. Send letter of application, vita, and a letter of institutional support from immediate supervisor to: NIRSA National Center, Attention: RSJ Managing Editor, 4185 SW Research Way, Corvallis, OR 97330.

Author Guidelines:

A list of potential subjects and Author Guidelines can be found at www.nirsaj.org.

Manuscript Submittal:

Send manuscripts to: Dr. Gary Miller, Editor, University of Illinois, Urbana-Champaign, 201 Peabody Drive/170 IMPE, Champaign, IL 61820, email: millerg@uiuc.edu.

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calendar of events

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<th>December 15, 2001</th>
<th>February 2002</th>
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<tr>
<td>2002 NIRSA Honor Award Nomination Deadline NIRSA National Center</td>
<td>Region IV Student Lead-On San Marcos, Texas</td>
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<tr>
<td>January 2002</td>
<td>April 5-6, 2002</td>
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<tr>
<td>Region I Conference Waterville Valley, New Hampshire</td>
<td>2002 USA Team Tennis National Campus Championship The University of Texas-Austin</td>
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<tr>
<td>January 24-25, 2002</td>
<td>April 9-13, 2002</td>
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<tr>
<td>Region II Tennessee State Workshop Nashville, Tennessee</td>
<td>Board of Directors Annual Meeting San Antonio, Texas</td>
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<tr>
<td>January 25-26, 2002</td>
<td>April 9-13, 2002</td>
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<tr>
<td>Region III Student Lead-On Rochester, Michigan</td>
<td>NIRSA Annual Conference &amp; Recreational Sports Exposition San Antonio, Texas</td>
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<tr>
<td>February 7-9, 2002</td>
<td>April 17-20, 2002</td>
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<tr>
<td>Region I Student Lead-On Millersville, Pennsylvania</td>
<td>Volleyball Championships Dallas, Texas</td>
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<td>February 8-9, 2002</td>
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<tr>
<td>Emerging Recreational Sports Leaders Durham, North Carolina</td>
<td>Board of Directors Summer Meeting Corvallis, Oregon</td>
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<td>February TBA 2002</td>
<td>June 10-13, 2002</td>
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<tr>
<td>Region I MD/DC/DE State Workshop Towson, Maryland</td>
<td>School of Rec. Sports Mgmt. Level II Tempe, Arizona</td>
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Deadlines for submitting classified ad text for position listings on the NIRSA Website are the 10th and 25th of each month.