

NIRSA Member Network

NIRSA Student Leader

Position Description

(updated April 23, 2023)

The Member Network is the primary vehicle for communication, constituent representation, networking and student/professional development.

Term of Office:

The NIRSA Student Leader (NSL) is elected by the student membership for a period of one year from May 1 to April 30.

Qualifications:

- Any NIRSA student member in good standing for twelve months prior to election is eligible to serve as the NIRSA Student Leader.
- Any student member may be nominated by another student member or may self-nominate.
- An elected individual is required to maintain their student status during a minimum of the fall term after they are elected to office. They must continue to be a NIRSA member throughout their term of office.

The NIRSA Student Leader (NSL) will have the following duties and functions, including, but not limited to:

- **Monthly Responsibilities**
 - Develop a work plan for student annual goals, in conjunction with the Student Leadership Team (SLT), to achieve the student specific tactics in NIRSA's Strategic Plan.
 - Lead the SLT in monthly video conference meetings.
 - Attend Member Network Agenda planning meetings.
 - Be present and engaged in Member Network monthly video conference meetings.
 - Attend the NIRSA Nominations and Appointments Committee meetings.
- **Member Network Responsibilities**
 - Maintain a working relationship and constant communication with the Regional Representatives and the Regional Student Leaders (RSL) in an effort to create synergies among the regions.

- Assist with the appointment of a replacement for any Regional Student Leader position that becomes vacant during the leadership year, per documented procedures.
- Work in conjunction with the Past President Representative, who will serve as the NIRSA Student Leader's primary mentor and resource.
- Identify and communicate with the Member Network Chair and Board of Directors Representative goals/issues to be addressed by the NIRSA Board of Directors.
- Assist and support the State/Provincial Student Leaders.
- Chair, and appoint RSLs to the Horace Moody Award Committee.
- Chair, and appoint RSLs to review and propose Student Seats on the Assembly.
- Assist with updating the student portion of the Member Network handbook and refine/revise with assistance from NIRSA Staff.
- Create and/or enhance a sustainable process to prepare incoming Member Network Regional Student Leaders and State/Provincial Student Leader for their new roles.
- **Association Wide Responsibilities:**
 - Serve as a leader to the entire student membership and potential new student members.
 - Ensure regular communication to student members through various forms of outreach.
 - Examples - Monthly or bi-monthly blog in NIRSA Know.
 - Lead the planning of student functions at the annual conference, in coordination with the entire SLT and the NIRSA Staff. The full SLT may be asked to help provide support to student professional development that will be offered during the conference.
 - May be asked to submit a proposal on behalf of the SLT for a student roundtable and/or educational session at the annual conference.
 - Recommend student members for committee appointment.
 - Serve on the Nominations & Appointments Committee and represent students on other committees or work teams as assigned.
- In order to fulfill these responsibilities, the NIRSA Student Leader is expected to represent and promote student interests during their year. If time, funding, and interest are available to accomplish goals set by the Member Network and/or Student Leadership Team travel to Association-wide events (such as Emerging Recreational Sports Leaders Conference) may be deemed necessary. To accomplish the duties and functions of a NIRSA Student Leader, appropriate funding within the NIRSA annual operating budget will be available.