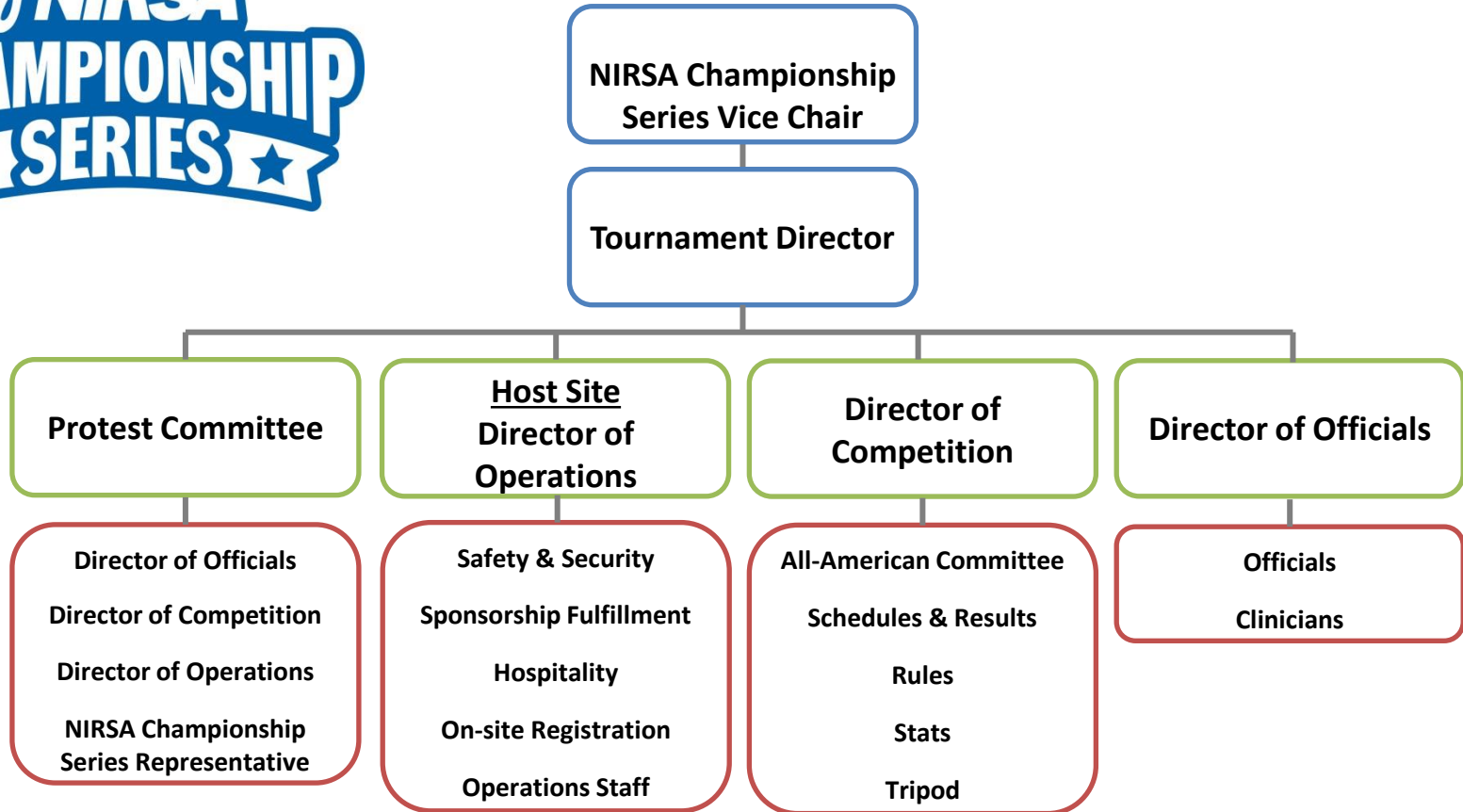


# NIRSA Championship Series Tournament Staff Structure



- The Tournament Director may be the NIRSA Championship Series Committee member overseeing respective work team or a designee of the Vice Chair/NIRSA HQ
- The Host Site's primary responsibility will be to serve as the Director of Operations
- NIRSA HQ will be responsible for all registration materials and monies. They will work directly with the host site on all branding and sponsorship requirements
- The Tournament Director is responsible for making recommendations to Vice Chair/ NIRSA HQ for the positions of Director of Officials and Director of Competition. All other volunteer positions will be approved by the Tournament Director via an application process, with input from the Directors of Officials & Competition.
- The NIRSA Championship Series philosophy regarding volunteers is to provide an equal opportunity for NIRSA members to participate as volunteers at our events.
  - Initial points of entry will come from both the NIRSA Championship Committee (including sport-specific work team) and the respective tournament directors of regional sites.
  - At times, there may be a technical need to reach outside this initial entry point. This may be accomplished with consensus from the Tournament Director, NIRSA Championship Series Vice Chair, and NIRSA HQ.
- All event assessment will be coordinated by the NIRSA Championship Series Assessment Work Team Representative, in collaboration with the NIRSA HQ and the respective Tournament Director.
- For applicable sports, the Tournament Directors will make a recommendation to the Vice Chair on the protocol for awarding officials' bids to the national championship tournament.
- It is recommended to have the NIRSA Serves Corporation (NSC) fund the cost of travel for one NIRSA HQ staff member, Vice Chair, Tournament
- Director, Director of Competition, and Director of Officials; lodging for the NNC member and Vice Chair should also be the responsibility of the NSC.
- The lodging costs for the Tournament Director, Director of Competition, Director of Officials, and all other staff should be budgeted by the Host Committee.